



Growing Minds

Agriculture Education Program

Dear _____ ;

RE: Field Trip to Neubauer Farms

Thank you for your interest in visiting our farm. This letter is to confirm your plans for your upcoming visit. Please review the following information and contact me as soon as possible with any changes.

Date(s) of trip(s):

Field trip topic:

Length of trip:

of Students:

What to wear: Your group will be outdoors for the majority of the trip. If the weather is inclement, arrangements will be made to move part of the tour indoors, however, some of the features of the trip will be held outdoors regardless. Please encourage your staff and the children attending to wear waterproof shoes/boots, long pants, and a warm jacket. Mitts or gloves are also a great idea for young students.

Group Sizes: Some of the tour will be completed as a whole group, and other parts will require that the children be divided into learning stations. Please consider how you will divide your children into three smaller groups prior to your arrival.

Cost: \$6.00 / student (no charge for teachers and parent helpers)

Please make your cheque out to **Nichole Neubauer**

Program Cancellation: If you need to cancel your fieldtrip please contact me via email at nneubauer@xplornet.com or by phone at 403-580-9654 as soon as possible.

Safety Considerations: Your group will be visiting an active, working farm.

While we have taken necessary precautions to ensure safety is our main priority during group visits. It is still the responsibility of your staff to ensure the safety of each individual child. The main adult responsibilities include:

- Keeping a total count of the children in your group
- Ensuring that all children remain with the group
- Lead and support small-group activities
- Facilitate proper behaviour of children
- Allow children to learn, discover and have fun
- Be alert of potential farm hazards
- Take children to the washroom as required
- Have fun

FIELD TRIP WAIVER AND RELEASE FROM LIABILITY: Policy: In order to meet the requirements of our insurance policy, it is imperative that everyone who visits Growing Minds complete a Liability Waiver. Please have each parent and the adults attending fill out the attached waiver and bring these completed forms with you to the farm the day of your visit. These forms will be reviewed upon your arrival. **NOTE: Any child who visits without a signed form will be asked to remain on the bus with an adult from your group for the duration of the tour.**

We are excited that you have made special arrangements to visit our farm. Our main goal is to make this a memorable day for your children.

Sincerely,
Farmer Nichole
Growing Minds – Agriculture Education Program

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